



STRATEGIC PLAN 2008 - 2013

III. GOVERNANCE, ADMINISTRATION

A. BOARD

Situation Analysis

All board members are key players in the success of the school with regards to long range planning, developing academic and administrative policies, monitoring the budget, and supporting the head of the school. It is critical that all board members understand their role and take an active role to ensure the success of the school.

Objective

Ensure clarity of Board role including fiduciary responsibilities and facility planning.

Target/Goal

1. Ensure that all Board members are able successfully to carry out their responsibilities.
2. Ensure that EBI is financially sound.
3. Ensure that facilities are appropriate for needs of student body.

B. BOARD COMPOSITION

Situation Analysis

EBI must expand its current Board of Trustees in order to better meet the needs of the school and provide sufficient representation to fulfill the mission of the school.

Objective

Ensure composition of the board is optimal for school mission, including size, non-parents, skills sets, ethnicity, gender, etc.

Target/Goal

1. Reach optimal board composition by active recruitment among parent body and community members.
2. Ensure that Spanish-language cultural perspectives and Spanish-speaking representation are strong.

3. Increase the Advisory Council role and support of the school.

C. ADMINISTRATION: SYSTEMS

Situation Analysis

Efficient and effective administrative systems need to be established.

Objective

To develop an infrastructure (processes, protocols, and structures) to meet the growth needs of the school.

Target/Goal

1. Develop best hiring practices.
2. Develop evaluation practices for ongoing support of staff.
3. Clearly outline and articulate school rules and procedures to families.
4. Develop school-wide calendar to coordinate all events.

D. ADMINISTRATION: STAFFING

Situation Analysis

As the school is expected to grow significantly over the next few years, it will be essential to develop a complete administrative structure commensurate to its needs.

Objective

Develop an effective and efficient administrative team.

Target/Goal

1. To evaluate the needs of each division and administrative department for each subsequent year.
2. To retain administrators with appropriate expertise.
3. To set goals for the administrative team and assess progress on goals.

E. ADMINISTRATION: COMMUNICATION

Situation Analysis

It is essential that the school be transparent about its goals and establish two-way communication with the teachers and families.

Objective

To establish and maintain highest-quality communication systems with the entire school community.

Target/Goal

1. Identify regular means of communication with teachers and families.