



Escuela Bilingüe Internacional (EBI)

Job Description

Job Title: Middle-School Spanish Language and Literature

Job Class: Full time

EBI is seeking a full-time middle-school **Spanish** teacher to teach Spanish Language and Literature. Students are in the high-intermediate to advanced range.

The Head of School of EBI are seeking faculty and staff members who, in addition to their specific responsibilities, demonstrate the following:

- Enjoy working in an international, diverse school environment;
- Share in our values of bilingualism, educational excellence, diversity, global citizenship, and the cultivation of character;
- Support the mission of EBI;
- Bring a positive attitude and a sense of professionalism to the School community.

The Middle-School Spanish Teacher position reports directly to the Head of Middle School.

The Teacher will guide students through the different learning processes involved with various subjects and/or skills, thus contributing to the students' development as mature, capable and responsible world citizens. The teacher must be able to develop and maintain a classroom environment that ensures effective learning and incorporates pedagogical innovations and research. He/she must employ the appropriate teaching methodology in order to meet established program objectives and be capable of understanding and meeting the needs of students.

Specific responsibilities include:

Planning & Preparation for Learning

- Know the subject matter well.
- Incorporate International Baccalaureate pedagogy.
- Have a good grasp of how students learn.
- Backwards plan with big ideas, essential questions, knowledge, and skill goals.

- Plan on-the-spot and unit assessments to measure student learning.
- Design lessons that target multiple learning needs, styles, and interests.

Classroom Management

- Foster positive interactions and teach useful social skills.
- Have a repertoire of discipline “moves” that can defuse most behavior problems before learning is impacted.
- Capture and maintain most students’ attention.
- Maximize academic learning time through coherence, lesson momentum, and smooth transitions.

Delivery of Instruction for Spanish classes

- Activate students’ prior knowledge and hook their interest in each unit and lesson.
- Use clear explanations, appropriate language, and examples to present material.
- Orchestrate effective strategies, materials, and groupings to foster student learning.
- Have students think about, discuss, and use the ideas and skills being taught.
- Differentiate instruction to accommodate most students’ learning needs.

Monitoring, Assessment, and Follow-Up

- Provide clear criteria for proficiency, including rubrics and exemplars of work.
- Frequently check for understanding and give students helpful information if they seem confused.
- Have student set goals, self- assess, and know where they stand academically.
- Take responsibility for students who are not succeeding and get them extra help.

Professional Responsibilities

- Complete paperwork, duties, and assignments accurately and punctually.
- Demonstrate professional demeanor and maintain appropriate boundaries.
- Be ethical and above-board, use good judgment, and maintain confidentiality with student records.
- Collaborate with colleagues to plan, share teaching ideas, and look at student work.
- Seeks out effective teaching ideas from colleagues, workshops, and other sources.

Required:

- BA in Spanish, Latin American or Spanish Literature, or related field
- Bilingual English / Spanish

Preferable:

- Experience teaching middle-school students
- Experience teaching Spanish Literature or Spanish as a Foreign Language
- Experience teaching in other international or bilingual schools
- Have PYP, MYP, or IB Diploma training

Application Process

To be considered for the position, please complete an [application](#), and send a letter of interest, a resume, and contact information for at least *three professional references, including supervisors*, to Raquel Vizcaíno, Principal (2-8) at rvizcaino@ebinternacional.org. Please generate all documents as one MS Word doc or a converted PDF file. Incomplete files, or files or candidates that do not meet the desired qualifications, will not be considered.

EBI is an equal opportunity employer.