



January 2020

**Job Title: Lower School Associate Teacher (FT)**

*Escuela Bilingüe Internacional (EBI) is an independent co-educational day school located in the Rockridge neighborhood of Oakland and Triangle neighborhood of Emeryville, of the San Francisco Bay Area. The school offers a Spanish-English dual language program, extending from Pre-Kindergarten through 8<sup>th</sup> Grade. EBI opened its doors in September 2006, with Pre-Kinder and Kindergarten.*

*EBI's progressive education program is based on a child-centered, constructivist, inquiry-based approach. EBI is authorized by the International Baccalaureate (IB) to offer the Primary Years Programme (PYP) and IB Middle Years Programme (MYP)*

The community of EBI, including the faculty and staff, is a unique and valuable asset to the school. It is with this in mind that, in addition to specific responsibilities, it is essential that all EBI employees demonstrate the following:

- Personal alignment with EBI and IB missions;
- Value for bilingualism, educational excellence, diversity, international mindedness and the cultivation of character;
- Enjoyment working in a diverse, international and collaborative school environment;
- Effective listening, speaking, writing and presenting skills in Spanish and/or English, as required;
- A positive attitude and a deep sense of professionalism.

The Lower School Associate Teacher works with the instructional staff of EBI in all areas of responsibility assigned. He/she is involved in planning and organizing learning experiences and directly supervises children.

He/she maintains quality relations with the children, the teachers and parents.

The fundamental responsibility of every teacher is to commit to the values and beliefs of the International Baccalaureate Primary Years Program and to work constantly to translate them into daily classroom practice.

**Specific responsibilities include:**

**Committed to the EBI mission of academic excellence:**

- Aligns and communicates learning goals with EBI mission and core values of bilingualism, educational excellence, diversity, global citizenship and character

- Integrates EBI mission into classroom activities
- Creates instructional goals and activities with high expectations
- Uses the designated language of instruction
- Plans and prepares for teaching to maximize student learning
- Remains current with content knowledge in one's subject area/s
- Plans to meet IB standards and practices
- Plans lessons that have a student-centered constructivist approach
- Plans based on the IB learner profile
- Plans for the use of technology and other resources as tools to enhance learning goals
- Plans for student reflection and self-assessment
- Plans collaboratively within teams
- Uses student assessment to plan future lessons
- Builds a community in the classroom, where students feel safe, included, represented and appreciated
- Models and incorporates the IB learner profile
- Exhibits student work
- Pursues open-ended inquiry and real life research through a student center constructivist approach
- Involves student actively in their own learning
- Addresses the needs of student with different levels and types of abilities
- Uses technology tools to enhance student performance when appropriate
- Uses a range and balance of teaching strategies, resources and equipment to support student learning
- Empowers students to feel responsible and to take action
- Demonstrates flexibility
- Plans collaboratively within teams/departments
- Works toward building consensus in grade level and/or subject area meetings

### **Qualifications and requirements:**

- Experience working in the educational setting with elementary school children.
- BA in education or related field required.
- Basic computer skills
- Ability to communicate verbally and in writing using Standard English and Spanish.
- Fluent Spanish speaker.
- Good interpersonal skills with both adults and children.
- Speak, read and write in Spanish and English

Interested candidates should submit a resume, a letter of interest and statement of leadership and educational philosophy to [employment@ebinternacional.org](mailto:employment@ebinternacional.org).

EBI's commitment to diversity and inclusion is central to our mission and our hiring practices. People of color and LGBT candidates are strongly encouraged to apply.