



*We are a diverse, supportive community that inspires our students to become successful global citizens.*

## **Chief Financial and Operations Officer**

Escuela Bilingüe Internacional (EBI) welcomes nominations and applications for its next Chief Financial and Operations Officer (CFOO). Embracing EBI's mission, the CFOO role requires a detail oriented, analytical, and strategic administrator who has strong interpersonal skills and financial acumen to effectively oversee the school's financial portfolio and manage its daily operations.

EBI is an independent PreK-8 school that offers a multilingual, international education that inspires students to engage with a changing global world with character and empathy. As an International Baccalaureate (IB) World School in the heart of the East Bay of California, EBI helps students engage as global citizens and critical thinkers.

Reporting to the Head of School, the Chief Financial and Operations Officer will serve on the senior leadership team and is responsible for the planning, accounting, and reporting of income, expenses, contributed and invested funds of the school. In addition, The CFOO oversees and works collaboratively with the HR Coordinator, the Controller, the Director of Technology, and the Director of Facilities. As a key partner to the Head of School, the CFOO attends all Board of Trustee meetings and is the primary staff member responsible for the finance, building and grounds committees of the Board.

Escuela Bilingüe Internacional (EBI) educates approximately 370 students and has two California campuses located in Oakland (Alcatraz campus, grades PK-1) and Emeryville (San Pablo campus, grades 2-8). Guided by the International Baccalaureate tenets that promote inquiry, respect, and understanding among an array of diverse learners, Escuela Bilingüe Internacional is the only Spanish-English bilingual IB independent school in Northern California. A personable and inclusive school community with a welcoming culture, EBI provides a rich, multilingual, international learning experience for its students. In addition, EBI families play an integral part in the school's development and help the school meet its educational, socio-cultural, and fundraising goals. As a school of distinction, EBI embraces its strong cultural heritage and is authentic in its commitment to equity, diversity, inclusiveness, and social justice.

As a direct report to the Head of School, the CFOO will align EBI's financial and institutional priorities, work strategically to support the continued growth of enrollment, and help to execute plans related to the school's advancement and financial success. The CFOO should be an empathic leader with experience working in a school or complex environment as well as be able to actively partner with the Head of School, Board of Trustees, faculty, staff, and parents.

In addition to forecasting and a data-driven perspective, the CFOO will have strong communication and collaboration skills and a healthy respect and enthusiasm for Escuela Bilingüe Internacional's mission and

unwavering commitment to diversity are required. Ability to serve as a mentor to experienced faculty and contributor to faculty/staff recruitment, retention, and hiring efforts as well as having energy, a sense of humor, and strong interpersonal skills are highly desired.

For more information about the school community, please visit [Escuela Bilingüe Internacional](#) online. The Salary range for this position is \$170,000 - \$210,000. Other compensation and benefits are also included.

To view the full position profile, please visit Storbeck Search's [website](#).

For best consideration, please send all nominations and applications to:



**Kenna Boyd**, Managing Director  
**Staci Williams Seeley**, Managing Director and  
Search Advisor  
**Davirah Timm-Dinkins**, Senior Associate  
[EBInternacionalCFOO@storbecksearch.com](mailto:EBInternacionalCFOO@storbecksearch.com)

*Escuela Bilingüe Internacional is a non-profit 501(c) 3. In accordance with federal law, the school maintains a strict policy of nondiscrimination regarding employment and work responsibilities and welcomes and encourages applications from diverse candidates. In addition, the School does not discriminate on the basis of race, color, religion, national and ethnic origin, family configuration and sexual/gender orientation, disability, or other legally protected status in admission or in providing access to the rights, privileges, programs, or activities generally available to all students and their families, including educational policies, financial aid programs, or athletic, extra-curricular, and other school-administered programs and activities.*